HP UC Speaker Phone

User Guide

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1 Welcome

The following chapters provide information about the features and use of your HP UC Speaker Phone.

Features:

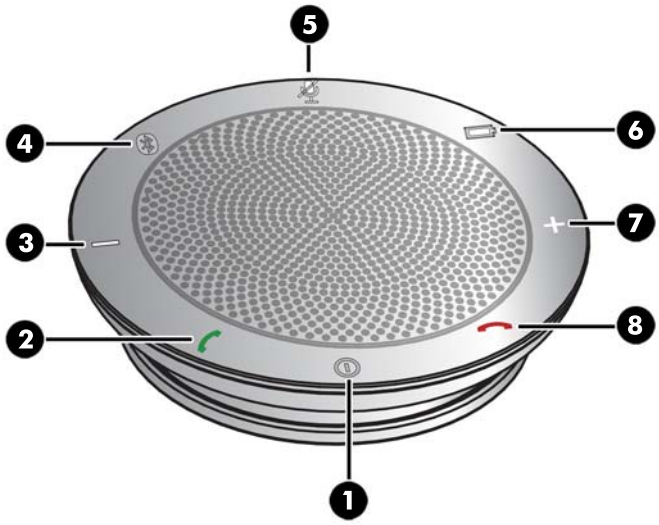
- Omni-directional microphone and wide-band audio
- Dynamic 50 mm speaker
- Lights, audio indicators, and voice guidance

Uses:

- Answer, end, reject, and mute calls
- Connect to a computer via USB
- Connect to a mobile device via Bluetooth®

2 Getting to know your speaker phone

Top



Component			Description
(1)		Power button/light	Turns the speaker phone on or off. Press and hold until the light flashes.
(2)		Answer Call button	Answers a call.
(3)		Volume down button	Decreases the volume.
(4)		Bluetooth button/light	Connects the speaker phone to a Bluetooth device. Press and hold for two seconds. Press to reconnect to or disconnect from a paired Bluetooth device. • Flashing blue: The speaker phone is in pairing mode. • Flashing blue and green: The speaker phone is ready to pair to a Bluetooth headset.
(5)		Mute button	Press to mute or unmute the microphone.
(6)		Battery button/light	Press to display the current battery level. • Red: Speaker phone is charging.

Component			Description
			• Green: Speaker phone is charged. **NOTE:** The light turns off one minute after the battery is fully charged.
(7)	+	Volume up button	Increases the volume.
(8)		End/Reject Call button	Ends or rejects a call.

Right side

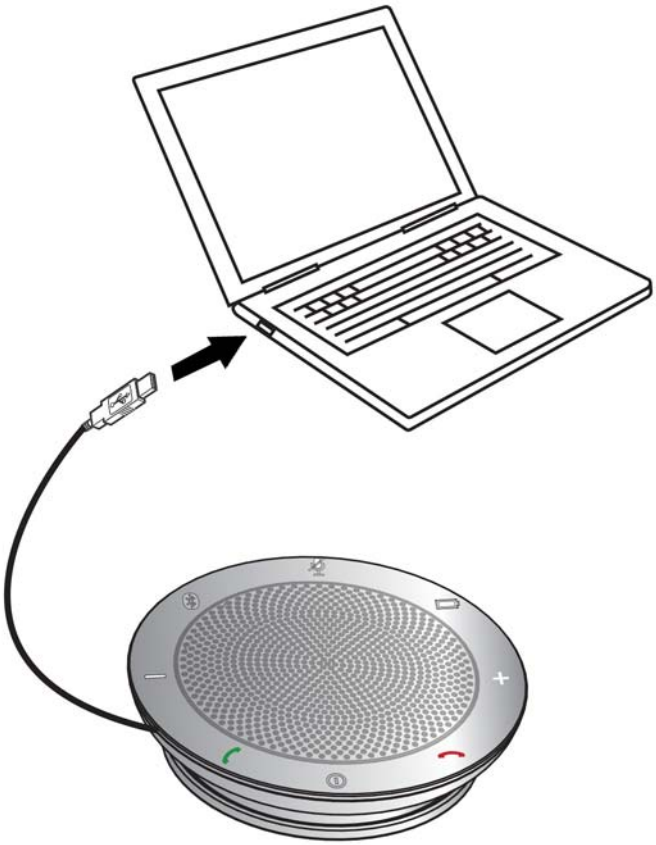
Component		Description
	Audio-out (headphone) jack	Connects optional powered stereo speakers, headphones, earbuds, or a headset. **NOTE:** When a device is connected to a headphone jack, the device speakers are disabled.

3 Setting up the speaker phone

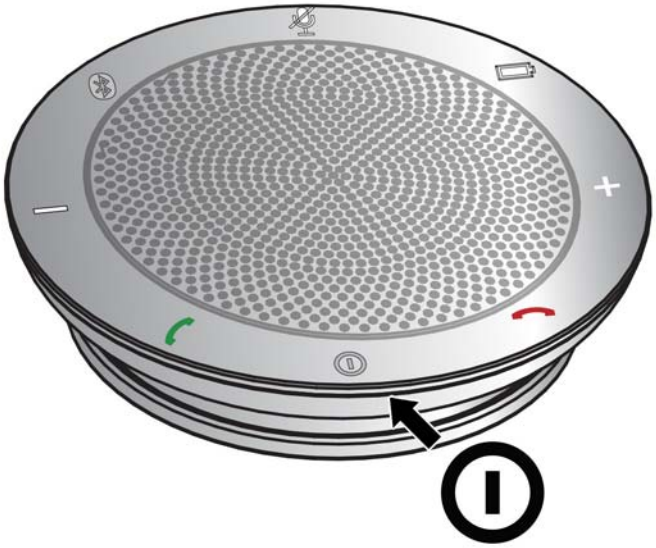
Turning on the speaker phone

1. Connect the USB cable of the speaker phone to a USB port on your computer.

NOTE: If you want to connect to the speaker phone using Bluetooth, omit this step.



2. Press and hold the power button until the light flashes.



You can talk via the speaker phone for about 15 hours before needing to recharge it.

Charging the speaker phone

▲ Connect the USB cable of the speaker phone to a USB port on your computer.

It takes approximately 30 minutes to charge the battery halfway and three hours to charge the battery fully.

Connecting to the speaker phone

Connecting to a computer running the Windows® operating system

1. Connect the USB cable of the speaker phone to a USB port on your computer.
2. Select **Start**, select **Control Panel**, and then select **Sound**.
3. On the **Playback** tab, select the speaker phone, and then select **Set Default**.
4. Select **OK**.

Connecting to a mobile device

You can connect the speaker phone to a Bluetooth mobile device and/or a Bluetooth device that supports a headset profile, hands-free profile (v 1.6), or advanced audio distribution profile (A2DP v 1.2). The speaker phone supports Bluetooth 3.0.

Bluetooth can deliver wideband or A2DP bandwidth audio.

1. Press and hold the Bluetooth button until the Bluetooth light flashes blue and you hear the connection instructions.

2. Turn on Bluetooth on your mobile device. Make sure that your mobile device and the speaker phone are within pairing range.

NOTE: If you are using a Class 1 Bluetooth mobile device, the mobile device must be within 100 m (300 ft) of the speaker phone. If using a Class 2 mobile device, the mobile device must be within 10 m (30 ft) of the speaker phone. To determine the class of your mobile device, see the documentation provided with the mobile device.

3. Pair to the speaker phone. See your mobile device documentation for Bluetooth pairing instructions.

4. When you are pairing your mobile device and your speaker phone, if a PIN is requested, enter **0000**.

Connecting to a headset

After connecting the speaker phone to your computer or mobile device, you can connect to a headset for privacy.

Connecting to a Bluetooth headset

NOTE: A Bluetooth headset can be used only if the speaker phone is connected to your computer.

1. Enable pairing mode on your Bluetooth headset. See your headset documentation for instructions.

2. Press and hold the Bluetooth button on the speaker phone until the Bluetooth light flashes blue and green and you hear “Connect to headset.”

The Bluetooth light is solid blue when the connection is completed successfully.

Connecting to a corded headset

- Connect the corded headset to the audio-out (headphone) port on the speaker phone.

4 Using the speaker phone

Multiple calls

The speaker phone can handle and accept multiple calls simultaneously.

To put the current call on hold and answer an incoming call:

- Press the Answer Call button.

To switch between an active call and a held call:

- Press the Answer Call button.

To reject an incoming call:

- Press the End/Reject Call button.

Switching between Bluetooth devices

1. Press and hold the Bluetooth button while repeatedly pressing one of the volume buttons to cycle through previously paired devices. The speaker phone announces each device.

   TIP: The speaker phone can remember up to eight devices and be connected to up to two Bluetooth devices simultaneously.

2. Release the Bluetooth button when the correct device is announced. A speaker phone voice prompt plays when the connection is complete.

Voice guidance

The speaker phone has several voice prompts to help you use the various features. This voice guidance can be turned on and off.

NOTE: Voice guidance is available in English only.

To turn voice guidance on or off:

- Press and hold the Mute button until the speaker phone says “Voice guidance off” or “Voice guidance on.”

  TIP: Not all voice prompts are disabled when voice guidance is turned off.

5 Software

Firmware updates

1. Connect the speaker phone to a computer via USB. See Connecting to a computer running the Windows® operating system on page 5.
2. Go to http://www.hp.com/support and select your country or region.
3. Under **Drivers & Downloads**, type the speaker phone model number (located on the bottom of the speaker phone) and click **Go**.
4. Click the link for your specific speaker phone, and then follow the on-screen instructions.

6 Specifications

Operating environment

Factor	Metric	U.S.
Temperature		
Operating	**5°C to 40°C**	41°F to 104°F
Nonoperating	**-5°C to 45°C**	23°F to 113°F

Always store the speaker phone turned off.

Do not expose the speaker phone to rain or other liquids.

7 Troubleshooting

If you have any problems with your speaker phone, use the following troubleshooting tips.

I hear crackling noises.

Cause	Solution
Bluetooth technology is sensitive to objects between the speaker phone and the mobile device.	Make sure that the speaker phone and mobile device are within 100 m (300 feet) of each other, with minimal obstruction.

I cannot hear anything.

Cause	Solution
The speaker phone volume is too low. – or – The speaker phone is not connected to a computer or mobile device.	Ensure that the speaker phone is connected to a computer or mobile device, and then press the Volume Up button. Verify that your computer or mobile device volume settings are correct.

I cannot connect via Bluetooth.

Cause	Solution
There might be an issue with your mobile device.	On your mobile device, delete the speaker phone from your remembered devices and then pair to it again.